

COST Action IG16215: "European Network for the Dissemination of portable, Low-cost, minimally invasive, EaSy-to-uSe and easily accessible analytical tools to meet the needs of Metal heritage conservation"
Kick-off Meeting
Draft Agenda
09/01/2023 09:00:00 – 17:00:00
Face to face, Neuchâtel, Switzerland
Haute Ecole Arc Conservation-restauration (room 212)

1. Welcome to participants

2. Adoption of agenda

3. Tour de table / introduction of the CIG16215 members

4. General information on COST mechanism and on the funding and reporting of coordination activities:

- COST overview, actions vs CIGs, policies and structure, annotated rules
- COST membership (non ITCs, ITCs, NNCs, etc.)
- Work and Budget Plan, COST Action Grant Agreement, Financial Reporting
- e-cost platform, reimbursement forms, list of attendees during activities

5. Presentation of the grant holder (GH) and of the CIG responsible persons: chair & GH scientific representative, vice-chair and for the GH: manager, finance and legal representatives

Coffee break

6. Presentation of CIG16215 by the chair (based on the CIG proposal)

- Objectives
- Networking activities (training schools, workshops, short-term scientific missions, conference fees, OA support)
- Review of the agenda of activities
- Dissemination tools (website, videos, conferences, etc.). List of recipients

Lunch break

7. Presentation of CIG16215 tools and update on recent developments

- DiscoveryMat
- Pleco

Coffee break

- MiCorr

8. Final conclusions & closing